

Chapter 182

PLANNING COMMISSION

[HISTORY: Adopted by the Town Board of the Town of Scott 11-7-1979 by Ord. No. 3-1979. Amendments noted where applicable.]

GENERAL REFERENCES

Subdivision of land — See Ch. 231.

Zoning — See Ch. 280.

§ 182-1. Establishment.

There is hereby established a Planning Commission for the Town of Scott for the purpose of providing planning, direction, and review of zoning changes and conditional uses associated with Chapter 280, Zoning, of this Code.

§ 182-2. Membership.

The Planning Commission shall consist of five members appointed by the Town Chairman.

- A. Terms shall be for staggered three-year periods.
- B. The Chairman shall be designated by the Town Chairman.
- C. An alternate member may be appointed by the Town Chairman for a term of three years and shall act only when a regular member is absent or abstains from voting because of interest.¹
- D. The members shall receive a per diem as determined by the Town Board and shall be removable by the Town Chairman for cause upon written charges and after public hearing.²
- E. The Secretary shall be elected by the Planning Commission.
- F. The Building Inspector shall attend all meetings for the purpose of providing technical assistance when requested by the Town Planning Commission.
- G. Official oaths shall be taken by all members in accordance with § 19.01, Wis. Stats., within five days of receiving notice of their appointment.³
- H. Vacancies shall be filled for the unexpired term in the same manner as appointments for a full term.

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

§ 182-3. Organization.

- A. The Planning Commission shall organize and adopt rules of procedure for its own government in accordance with the provisions of this chapter.
- B. Meetings shall be held at the call of the Chairman and shall be open to the public.
- C. Minutes of the proceedings and a record of all actions shall be kept by the Secretary, showing the vote of each member upon each question, the reasons for the Commission's determination, and its finding of facts. These records shall be immediately filed in the office of the Town Board and shall be a public record.
- D. The concurring vote of three members of the Planning Commission shall be necessary to correct an error, recommend approval of a conditional use, make an interpretation, and recommend a zoning change or a substituted use.⁴

§ 182-4. Powers.

- A. The Planning Commission shall have the following powers:
 - (1) Planning. To act on problems of planning associated with the Town as determined by the Town Board and to review and recommend actions commensurate with the overall direction and welfare of the community.
 - (2) Conditional uses. To hear and review conditional use requirements associated with Chapter 280, Zoning, of this Code so as to not be contrary to public interest or provide unnecessary hardship so that the spirit and intent of Chapter 280, Zoning, shall be provided and the public safety and justice are secured.⁵
 - (3) Zoning Map. To ensure that the Zoning Map is maintained and kept up to current status and that all changes are properly reflected.
- B. Zoning changes. The Town Planning Commission shall review proposed changes to Chapter 280, Zoning, of this Code and the Zoning Map and provide recommendations to the Town Board that are commensurate with the goals and the intentions of Chapter 280, Zoning.⁶
- C. Assistance. The Planning Commission may request assistance from other Town officers, departments, commissions, and boards.
- D. Oaths. The Chairman may administer oaths and compel the attendance of witnesses.

4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

5. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

6. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).